



## Meeting Minutes

May 17, 2022

**In Attendance: Aly Jabrocki, Sara Fitzpatrick, RJ Mauro, Greg Buchanan, Abby Hoverstock, Nick Saenz, Laura Uglean Jackson, Leigh Jeremias, Shaun Boyed**

- 11:20 AM Meeting called to order
- 11:22 AM Shaun Boyd moved to approved previous meeting's minutes. Seconded by Nick Saenz, Unanimous approval from the board.
- 11:20 AM Discussion regarding need for documentation of policies and guidelines. Coordinator and Deputy Coordinator will draft language, after the board reviews it will be sent to the Attorney General's Office and Office of Boards and Commission for review. Topics to include are conflict of interest, board member qualifications, balance of records managers and archivists, diversity including geographic, political, social, cultural, gender, economic and institutional being represented on the board.
- 12:16 PM Discussion of draft grant applications that are due May 17, 2022.
- 12:22 PM Break for lunch.
- 12:56 PM Meeting reconvenes. Deputy Coordinator presented on current budget and funding. Discussion on how to best support archival community and utilize existing funding for

year. Several Board members volunteered to reach out to institutions affected by recent wildfires.

1:32 PM Discussion of next board meeting and location.

1:49 PM Discussion of FY24 grant application. Board agrees to focus more on outreach, specifically in the southwestern corner of the State.

2:52 PM Meeting adjourned.